

# MOT SPECIAL NOTICE



Vehicle & Operator Services Agency

**Issue Number**

**3-2006**

**Issue Date**

**April 2006**

**All Authorised Examiners and Designated Councils in Classes :**

**All Classes**

**The last Special Notice issued was**

**2- 2006 All Classes**

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### Item 1 Special Notices issue process

At the next MOT Computerisation system software update scheduled for 23 April Special Notices will be issued via the VTS Device. In future NTs will be required to acknowledge via the VTS Device that they have read and understood them.

Each SN issued will give instructions for retention and list any enclosures which may be sent under separate cover.

Each relevant SN issued will have an 'effective' date attached to it by which it must be acknowledged.

Alan Wilson  
Head of Private Vehicles scheme Management

**All Nominated Testers should sign below to confirm that they have read and understood the contents of this Special Notice relevant to NTs for the classes they test. AEs must keep a copy of the signed SN on their records.**


## Item 2 Removal of Print Function DGW

The MOT Computerisation system software has been updated such that the DGW box is now left blank when printing the VT20, VT20W, VT30, VT30W, VT32 and VT32W, and on the VT40 forms. The DGW will only be printed for goods vehicles when the latest data (from DVLA or last test) is in the range 3,001 to 3,500kg.

The forms will be updated to reflect this change and will be issued from the next print issue.

## Item 3 NT Refresher Training

From 23 April a MOT Computerisation software release will allow Nominated Testers to book themselves on-line for mandatory refresher courses. Special Notice 9–2005 reminded NTs of the requirement to attend these courses.

To help NTs plan their refresher training the software release will also include system reminders of when their refresher training is due. These are very important because it will be the NTs' responsibility to arrange their training. The booking facility via the VTS Device makes this easy. The first system reminder will be at 6 months before refresher training is required with a further reminder one month before.

AEDMs & NTs must remember that at certain times and locations courses may be booked up several months in advance, and re-arrangement **must not be left until the last minute**.

However, the reminder period for some NTs who are approaching mandatory refresher training will have passed when the software is released. They should therefore not receive their reminders. They will however be booked on to refresher courses by Training Services in the same way as present so do not need to take any action.

Additionally because of a very high demand for refresher training a small number of NTs will already be overdue refresher training when the software release is made. These people will not be prevented from testing and will be booked on a course at the earliest opportunity.

Class I & II NTs should note that they will continue to be called up for refresher training by VOSA Training Services.

An explanation of how to use the NT course booking facility will be available in the VTS Device User Guide Section 10.L2 shortly after the software update.

## Item 4 MOT History Check

From the next issue of the VT20/VT20W the process for checking the MOT history of a vehicle will be displayed on the reverse side of the VT20/VT20W Test Certificate.

To check the MOT history the registration mark of the vehicle and either the test number from the MOT test certificate or the document reference number from the V5C Registration Certificate will be required.

To check MOT Status call **0870 33 00 444**

To check MOT History call **0906 120994**

Lines are open from 6am to 10pm 7 days a week.

Or visit our website at [www.motinfo.gov.uk](http://www.motinfo.gov.uk)