



September 2000

All Authorised Examiners and Designated Councils in All Classes

The last Special Notice was: 3/2000 Class V only

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### Item 1 MOT testing fees from 1 October 2000.

The MOT Test fee has been changed. You may charge increased MOT fees on and after 1 October 2000.

Enclosed with this Special Notice is the new fees poster which you must display on your MOT notice board after 30 September 2000. **Please ensure that you add your Local Area Office address to it.**

The price of a pad of VT20 test certificates will be increased to £94 from 1 October 2000. All orders post marked after 29 September will have to include this amount per pad. The revised fees will be:

Class I and II	
Motor bicycles	£13.70
Motor bicycle with side car	£22.70
Class III	£26.60
Class IV	£34.00
Private Passenger Vehicles and ambulances	£35.90
Class IVA	£40.75

**All Nominated Testers should sign below to confirm that they have read and understood the contents of this Special Notice relevant to NTs for the classes they test. AEs must keep a copy of the signed SN on their records.**


Class V		
	13-16 passenger seats	£41.70
	More than 16 passenger seats	£54.15
Class VA		
	13-16 passenger seats	£50.60
	more than 16 passenger seats	£80.30
Class VII	Goods vehicles	£35.75
	over 3000kg up to 3500Kg DGW	

As always this Special notice will update the fees set out in the MOT Guide Section L Page1.

### **Item 2 Credit/Debit Card Transactions**

Where an AE accepts payment for an MOT by credit/debit card they must not add an additional amount to the test fee to cover any administration fee. The customer should not be expected to pay any additional costs over and above the charge for the MOT. We are not aware of any provisions that allow the customer to insist on paying by credit/debit card. Motor Vehicle (Tests) Regulations 1981 only permit the VTS to require the customer to pay (i.e. to have deducted from their card) the fee set down in the regulations and no amount higher than that.

If the VTS is discounting the fee and the extra charge does not cause a payment in excess of the maximum fee this is acceptable.

VI may consider action against any VTS found to be charging a fee higher than the maximum.

### **Item 3 Private Sector, Public Service Human Rights for all**

The enclosed leaflet is aimed at private sector organisations that do work of a public nature.

The Human Rights Act will allow people to claim their rights under the European Convention of Human Rights in UK courts and tribunals instead of having to go to the European Court in Strasbourg.

Conducting MOT tests on behalf of the Secretary of State is work of a 'public nature' The leaflet gives you some examples of areas where the Convention rights might be relevant to your work. As we reminded you in Matters of Testing you may wish to check that you have insurance cover for any liability that arises.

### **Item 4 VI National number**

Please find enclosed a poster displaying VI's new national number which goes 'live' in Oct 2000. Enclosed are two copies please display them so that both your staff and customers can see them.

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### **Item 5 MOT Guide 1<sup>st</sup> Amendment**

Enclosed is the 1<sup>st</sup> amendment pack for your MOT Guide.

Please remove the appropriate pages from your Guide and replace them with these. If you require extra copies of the amendment you can order them for a fee from the Stationery Office bookshops or Vehicle Inspectorate, Welcombe House Swansea.

There are revised Contents and Index pages to show the new information complete with a check list to show you page issue dates after updating. Also two new sections:

### **Section D Year 2000 Conditions of Appointment and VT1**

This is a whole new Section containing the VT1 application form and the Conditions of Appointment. There are no major changes to the Conditions but certain dimensions in the existing Conditions of Appointment have been relaxed. This section was included in the MOT Guide to make the latest Conditions available to all Authorised Examiners.

You should use the VT1 form to notify us of changes to the constitution of your company i.e. if partners or directors change or if you wish to buy a site from another authorised examiner. Guidance is available in the Guide Section B Pages 2 and 4.

All new applicants should use these Conditions of Appointment. VI will continue to accept applications for authorisation against the previous conditions of appointment as set out in the MOT Testing Guide Page Appendix 2 Page 1 until December 31 2000 Alterations should meet the new standards wherever possible. Particular variations are set out in Section D Part A 3.1 General.

Until further notice please disregard the word 'centres' in the paragraph referring to turning plates contained in the Conditions of Appointment.

### **Appendix 8.3 Incorrect Test Methods**

A table showing Motor cycle disciplinary points has been added to this Section. The whole section has been reprinted to accommodate this. Cases commenced after 1 September 2000 will use the new points system.



John MacLellan  
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