

MOT SPECIAL NOTICE



Vehicle & Operator Services Agency

Issue Number

7-2006

Issue Date

November 2006

All Authorised Examiners and Designated Councils in Classes :

All Classes

The last Special Notice issued was

6- 2006 All Classes

CONTENTS OF SPECIAL NOTICE

Item	Page	Subject	Relevant to
1	1	MOT testing fees from <u>TUESDAY 7 November 2006</u>	All Users
2	2	MOT Test: Fees and Appeals Poster	All Users
3	2	Use of electronic messaging and free text options on MOT Computerisation	All Users
4	3	Portable Appliance Testing	All Users
5	3	MOT Seminars 2007	All Users

Item 1 MOT Testing Fees from **TUESDAY 7 November 2006**

The MOT Test fee maximum has changed. You may charge increased fees on **or after Tuesday 7 November 2006**. Enclosed with the paper copy of this Special Notice is the new fees poster that you must display on your notice board after 6 November 2006. Please ensure that you add your local Area Office address to it.

Alan Wilson

Head of Private Vehicles Scheme Management

All Nominated Testers must acknowledge via the VTS Device (from 01 November) confirming that they have read and understood the contents of this Special Notice relevant to NTs for the classes they test. AEs must keep a paper copy of this SN on their records. AEs should record, in the space below, the date of receipt of the "Fees and Appeals" poster and retest leaflets sent with the paper copy of this Special Notice.

Date received:

Signature:

**This Special Notice updates the fees set out in the MOT Testing Guide
Section L Page 1**

The revised fees will be:

	Class of vehicle	Fee
Class I and II	Motor bicycle	£27.15
	Motor bicycle with side car	£34.65
Class III	Three Wheeled Vehicles up to 450 kg U.L.W.	£34.65
Class IV	Cars (up to eight passenger seats), Motor Caravans, Dual Purpose Vehicles, Goods Vehicles up to 3000 kg D.G.W. Three Wheeled Vehicles over 450 kg U.L.W.	
	Quads (max. U.L.W 400Kg. – 550Kg for goods vehicles and max. net power 15KW)	£50.35
	Private passenger Vehicles and Ambulances (9 – 12 passenger seats)	£52.60
Class IVA	Seat belt installation check	£58.75
Class V	Private passenger Vehicles:	
	13 –16 passenger seats	£54.65
	More than 16 passenger seats	£74.10
Class VA	Seat belt installation check:	
	13 –16 passenger seats	£73.95
	More than 16 passenger seats	£114.45
Class VII	Goods vehicles over 3000kg up to 3500 kg	£53.80

Note: The fee for 100 test slots will increase to £171.00.

Item 2 MOT Test: Fees and Appeals Poster

Enclosed with the paper copy of this Special Notice is an updated Fees and Appeals poster. Please note the fees apply from date 7 November 2006 as shown in the lower left hand corner of the poster.

Revised test fees are due to be implemented in November and a further updated poster will be sent at that time.

Item 3 Use of electronic messaging and free text options on MOT Computerisation

VTS Staff are advised that abuse or misuse of the MOT Computerisation messaging system and or free text option(s) is unacceptable.

Following consultation with the trade it has been agreed that the following disciplinary points will apply where there is evidence of such occurrences. Disciplinary points may be applied from receipt of this SN. Appendix 8 of the MOT Testing Guide (6th Edition) will be amended in due course;

8.1.A.4.j. Abuse or misuse of MOT Computerisation messaging system and or free text option(s) which could cause loss of good repute to the MOT Testing Scheme. This provision will be used only where urgent action is essential to preserve the integrity of the MOT Scheme. **500 or 100 points**

8.4.B.3.c. Abuse or misuse of MOT Computerisation messaging system e.g. offensive message(s). **30 points**

Authorised Examiners are advised that VOSA will initiate recovery from the AE or individual concerned of costs incurred by the removal of abusive or offensive language from the MOT Computerisation system.

Calls to the VOSA Service Desk

The VOSA Service Desk provides valuable telephone support to MOT Computerisation users who encounter problems with the system. However VOSA considers that the use of abusive and offensive language during telephone calls to the VOSA Service Desk cannot be tolerated. The VOSA Service Desk provided by Siemens operates within a policy that allows them to withdraw cover immediately from users who use this type of language. VOSA will investigate all reports of Service withdrawal. Normal service will be reinstated following written assurances from the VTS that they will modify their behaviour.

Item 4 Portable Appliance Testing

As VTS Devices have now been in garages for some time, VOSA has received enquiries regarding responsibility for PAT (Portable Appliance Testing).

Under Health and Safety legislation (including the Health and Safety at Work Act 1974, the Electricity at Work Regulations 1989 and the Provision and Use of Work Equipment Regulations 1998), employers are responsible for the inspecting and testing of all types of electrical equipment in all work situations. Among other things, the Provision and Use of Work Equipment Regulations require that equipment provided for use at work is safe, maintained in a safe condition and, in certain circumstances, inspected to ensure this remains the case. In particular, the Electricity at Work Regulations place a legal responsibility on employers and employees to comply with the provisions of the regulations and take reasonable steps to ensure that no danger results from the use of electrical equipment.

It is therefore the responsibility of AEs to ensure that all electrical equipment used on their premises, including the VTS device, has been tested to ensure that it poses no risk to health & safety.

The Health & Safety Executive offers no absolute rules on the frequency of the testing and inspection of portable appliances. The Memorandum of Guidance on the Electricity at Work Regulations suggests that 'regular inspection of equipment is an essential part of any preventative maintenance program', there is however no definition of 'regular'. The reason for this omission is that different situations require different measures in order to meet the requirement that the danger is prevented. The factors which affect the frequency of testing must be assessed by the duty holder who thereby makes the judgment. AEs should therefore, when they decide upon the frequency of PAT, assess the risk posed by the VTS Device taking into account its condition and the location of it in their garage. AEs may want to consider checking the VTS Device at the same time as their other portable electrical equipment is checked

If equipment does not comply or is found to be faulty, the VTS should log a fault with the Service Desk on 0845 071 1973. Siemens is required to fix or replace any equipment which is not PAT compliant, however, neither VOSA nor Siemens is required to assume the responsibilities of VTS as employers.

Further information on PAT, including leaflets, can be obtained from the Health & Safety Executive, www.hse.gov.uk.

Item 5 MOT Seminars 2007

Enclosed is information regarding the 2007 MOT Seminars. We hope you will find these seminars informative and that they will increase your understanding of the MOT Scheme. *If you would like more information, or to book a place, contact the Credit Card Hotline on 0117 954 3444*